

**HARTSTENE POINTE WATER - SEWER DISTRICT  
MINUTES  
SEPTEMBER 23, 2010 MEETING  
BOARD OF COMMISSIONERS MEETING**

B. Parisio called the meeting to order at 1:00 P. M.

Commissioners R. Ray, M. A. Cary and B. Parisio were present.

Subscriber J. Diehl was present.

The agenda was adopted as printed.

M. A. Cary moved minutes to the September 9 be approved with amended wording.  
Motion adopted.

**Correspondence:**

The Regional Homeland Security request for survey data is being prepared by R. Ray.

R. Waldner reported that there was discolored water at his residence.

Letter to subscriber C. Vivian was sent with information on status of the moratorium.

District letter sent to HPMA Board clarified the issue of ownership of the fire hydrants in Hartstene Pointe.

R. Ray had contacted City of Shelton Public Works Department to inquire if their Department was interested in contracting services to the District. They declined.

USDA loan requirements per the Letter of Conditions were discussed. M. A. Cary will contact Mason County Treasurer to determine how these funds are processed. Determine if the District requires a bond. Commissioners discussed and reviewed the number of connections listed in the Letter of Conditions and concluded the District will meet the minimum requirement of 532 residential and 8 non-residential connections.

R. Ray moved the District Manager send out the newsletter next week with latest information on the USDA loan and the WA Association of Sewer and Water District award. Motion adopted.

The problem with discolored water is being addressed. The control telephone lines have been broken by the contractor working on the PUD project. West Sound Utility District staff is tracking the workload costs for possible claim for reimbursement.

**Managers Report:**

Operator reported that the communications to the lift stations is down. Noise on the line is a problem.

District biosolids permit due to be submitted. Operator is preparing document.

**Other:**

A draft of the 2010 budget prepared by the manager was distributed and Commissioners agreed to review and submit their input at the next meeting.

WA Department of Natural Resources lease is progressing with District to provide additional items for their files.

Commissioners will contact and request proposals from those who have sent resumes for the manager and operator positions. Friday, October 1 is a target date for submission. B. Parisio will contact R. Thurston, certified wastewater operator requesting his proposal.

Mason County Title Company has submitted the documents to Mason County for signing the quitclaim deed for transfer of the systems to the District.

**Conference report by R. Ray:**

R. Ray reported that the Municipal Research and Service Center can provide legal advise to their members at no cost. They do not litigate for the members.

Semiannual membership meeting of the Water and Sewer Risk Pool is set for October 21. Capabilities for off -site attendance has not been finalized.

R. Ray has been in contact with personnel at Evergreen Rural Water with Derek Zook requesting an 11:00 meeting with the Commissioners.

Commissioners had a telephone conversation with the legal consultant (Joe) with Risk Pool's Municipal Research & Service Center regarding the recovery from Mason County of Seafresh funds. He advised the Commissioners to consult with a lawyer for a limited review of the case. He suggested the District contact the State Auditor's Ombudsman for their advice.

M. A. Cary moved that Commissioners authorize payment of Voucher #2010-21 in the amount of \$5,236.03 Motion adopted.

Meeting recessed at 4:50 P. M.

**Recessed Meeting:**

B. Parisio presided at the continuing meeting at 10:06 A. M. Commissioners R. Ray, M. A. Cary and B. Parisio were present. Subscriber J. Diehl was present.

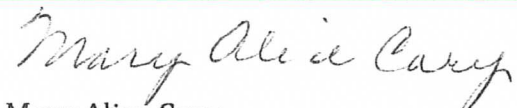
Commissioners had a telephone conversation with Attorney R. Johnson on the revision to the Mason County/District transfer agreement. R. Johnson's advice was to file an assignment of a "cause of action". This filing requires a specific legal format with data provided to him by the District. He will forward to Mason County Prosecutor's Office for their approval.

R. Ray moved the District provide requested copies of documents to R. Johnson and direct him to proceed with the filing of a "cause of action". Motion adopted.

M. A. Cary and B. Parisio will deliver documents to the attorney's office in Shelton.

Meeting adjourned at 11:40 A. M.

Submitted by:

  
Mary Alice Cary